

Bid Reference no.: ODOP/Souvenir/Tender/407

**Tender Document
For
Supply of ODOP Products from the state of Uttar Pradesh
For Souvenirs**

Managing Director

Uttar Pradesh Handicrafts Development and Marketing Corporation Ltd.
(UPHDMC)

Niryat Bhawan 8, Cantt Road, Qaiserbagh, Lucknow-226001

Email: uphdmclko@gmail.com

Website: www.uphdmc.in

Disclaimer

The information contained in this Tender document or subsequently provided to Bidder(s), whether verbally or in documentary or any other form by or on behalf of the UPHDMC or any of their employees or advisors, is provided to Bidder(s) on the terms and conditions set out in this Tender Document and such other terms and conditions subject to which such information is provided.

This Tender Document is neither an agreement and nor an offer nor invitation by the UPHDMC to the prospective Bidders or any other person. The purpose of this Tender Document is to provide interested parties with information that may be useful to them in preparing their technical proposals and financial offers pursuant to this Tender Document.

This Tender document includes statements, which reflect various assumptions and assessments arrived at by the UPHDMC in relation to the Assignment. Such assumptions, assessments and statements do not purport to contain all the information that each Bidder may require. This Tender Document may not be appropriate for all persons, and it is not possible for the UPHDMC, its employees or advisors to consider the investment objectives, financial situation and particular needs of each party who reads or uses this Tender Document. The assumptions, assessments, statements and information contained in this Tender Document may not be complete, accurate, adequate or correct. Each Bidder should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, statements and information contained in this Tender Document and obtain independent advice from appropriate sources. Information provided in this Tender Document to the Bidder(s) is on a wide range of matters, some of which depends upon interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law.

UPHDMC accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein. UPHDMC, its employees and advisors make no representation or warranty and shall have no liability to any person, including any Bidder or Bidder under any law, statute, rules or regulations or tort, principles of restitution for unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this Tender Document or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the Tender Document and any assessment, assumption, statement or information contained therein or deemed to form part of this Tender Document or arising in any way in this Bid Stage.

The UPHDMC also accepts no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any Bidder upon the statements contained in this Tender Document. UPHDMC may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this Tender Document. The issue of this Tender Document does not imply that UPHDMC is bound to select a Bidder or as the case may be, for the Assignment and the UPHDMC reserves the right to reject any or all of the Bidders or Proposals without assigning any reason whatsoever.

The Bidder shall bear all its costs associated with or relating to the preparation and submission of its Proposal including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by UPHDMC or any other costs incurred in connection with or relating to its Proposal. All such costs and expenses will be borne by the bidder. UPHDMC shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder in preparation or submission of the Proposal, regardless of the conduct or outcome of the Bidding Process.

Notice Inviting Tender:

उ० प्र० हस्तशिल्प विकास एवं विपणन निगम लिमिटेड

(उ० प्र० सरकार का उपक्रम)

ओडीओपी० मार्केटिंग एवं ग्राफ़िंग फ़ेसिलिटेसन सेन्टर एक्सपो मार्ड,
गिर्यात मकन, ६ फ़ैण्ट रोड, कैसखाग, लखनऊ-226001

U19131UP1988SGC003106, ईमेल: uphdmcho@gmail.com

अति-अल्पकालिक निविदा सूचना

उ० प्र० हस्तशिल्प विकास एवं विपणन निगम लि० द्वारा ओडीओपी प्रोडक्ट मोमेंटो / गिफ्ट / गिफ्ट बॉक्स प्रोक्योर करने हेतु इच्छुक संस्थाओं से दिनांक 07.10.2022 को अपराह्न 3:00 बजे तक निविदायें आमंत्रित की जाती हैं। निविदा प्रपत्र एवं विस्तृत विवरण निगम कार्यालय से अथवा वेबसाइट www.uphdmc.in से नियमानुसार डाउनलोड किये जा सकते हैं। इच्छुक निविदादाता निर्धारित शर्तों के अधीन धरोहर राशि के साथ निर्धारित प्रारूप पर अपना निविदा प्रस्ताव दिनांक 07.10.2022 को अपराह्न 3:00 बजे तक निगम कार्यालय में जमा कर सकते हैं। किसी एक / समस्त निविदाओं को बिना कारण बताये निरस्त करने का अधिकार प्रबन्ध निदेशक में निहित होगा।

प्रबन्ध निदेशक

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1. Data Sheet

Sn. No.	Particular	Details
1	Name of the Tendering Authority	Uttar Pradesh Handicrafts Development and Marketing Corporation Limited (UPHDMC)
2	Method of selection	Least cost selection method
3	Tender Validity	7 days
4	Date of publication of tender	01.10.2022
5	Last date for submission of tender	07.10.2022 till 3.00 p.m
6	Date of opening of bid	07.10.2022 at 5.00 pm
7	Expected date of supply of ODOP (UP) products	15.10.2022
8	Bid Document Fees (Non Refundable)	Rs. 500/- (Rs. Five Hundred only) in the form of Bank Draft favouring Uttar Pradesh Handicrafts Development and Marketing Corporation Limited drawn on any scheduled commercial bank payable at Lucknow.
9	Earnest Money Deposit (EMD) (Refundable)	Rs. 30,000/- (Rs. Thirty Thousand only) in the form of Demand Draft favouring Uttar Pradesh Handicrafts Development and Marketing Corporation Limited drawn on any scheduled commercial bank payable at Lucknow.
10	Performance Security	Performance security of Rs. 75000/- in the form of Demand Draft favouring Uttar Pradesh Handicrafts Development and Marketing Corporation Limited drawn on any scheduled commercial bank payable at Lucknow.
11	Tender document may be downloaded from	www.uphdmc.in
12	Postal Address for submission of Tender	Managing Director, Uttar Pradesh Handicrafts Development and Marketing Corporation Limited (UPHDMC), Niryat Bhawan, Ground Floor, 8 Cantt road, Qaiserbagh Chauraha, Lucknow-226001. Email: uphdmcho@gmail.com
13	Mode of submission of Tender	Proposals shall be accepted only in sealed envelope through Speed Post/ Registered Post/ Courier/ by hand only.

		Submission of bid through any other mode or late bid shall not be entertained,.
14	Place of opening of Tender	Conference Hall, UPHDMC HO, Ground Floor, Niryat Bhawan, 8 Cantt road, Qaiserbagh Chauraha, Lucknow.
15	List of documents to accompany the bid	<p>i) Cost of Tender document in the form of Demand Draft.</p> <p>ii) EMD in the form of Demand Draft.</p> <p>iii) Self Attested photocopy of the GST/ GSTIN registration certificate.</p> <p>iv) Self Attested photocopy of PAN card</p> <p>v) Self Attested photocopy of Profit and Loss account and Balance sheets showing turnover for last three FYs.</p> <p>vi) Undertaking on stamp paper of Rs. 100/-</p> <ul style="list-style-type: none"> • to the effect that the bidder has not been blacklisted/ debarred / terminated by any State/ Central Government departments and their agencies. • the products offered to UPHDMC must have been compulsorily procured from artisans engaged in production of ODOP products from the state of Uttar Pradesh. <p>vii) List of artisans engaged in production of ODOP products from the state of Uttar Pradesh empanelled with the bidder .</p>

2. Terms of Reference:

2.1 “One District One Product” programme, GoUP:

Launched in January 2018, “One District One Product (ODOP)” is a flagship programme of Government of Uttar Pradesh (GoUP). The objective of the programme is to preserve, develop and promote local arts, crafts and traditional skill of communities, spread across each district of the state.

Under the programme, each of the State’s 75 districts has been assigned with a product with significant competitive advantage in manufacturing, owing to a traditional MSME industry base already in existence there. Under The ODOP Programme efforts are being made to address the gaps/ challenges in the development of ODOP product. The programme covers all aspects of ODOP’s product ecosystem, including value chain gaps and infrastructure gaps.

Considering the importance of the programme, GoUP created a specialized cell, i.e. ODOP cell under Directorate of Industries, Department of MSME & Export Promotion, to spearhead and implement the ODOP programme. The ODOP cell is striving to address gaps/ challenges faced by the ODOP artisans/ units through prolonged strategy- the first, four basic schemes were devised to address common challenges faced by the ODOP artisans. These schemes include Margin Money Assistance scheme, Marketing Development Assistance scheme, Skill Development & Toolkit Distribution scheme and Common Facility Centre (CFC) scheme; Second, the ODOP Cell is collaborating with renowned companies/ institutions like Amazon, Flipkart, eBay, Quality of Council of India (QCI), Indian Institute of Packaging (IIP), NIFT, AKTU, Bank of Baroda, NSE, BSE etc. to address the specific gaps; Third, the existing schemes are being dovetailed with other GoUP and Gol schemes to provide maximum benefits to ODOP artisans/ units.

2.2 Uttar Pradesh Handicrafts Development and Marketing Corporation Limited (UPHDMC):

Uttar Pradesh Handicrafts Development & Marketing Corporation Ltd. (UPHDMCL) is a GoUP undertaking and is promoting sale of Handicrafts and Handloom products through its flagship “Gangotri” Emporiums.

UPHDMCL was established in the year 1966 with the objective of promotion and marketing of Handicrafts and Handloom products. The primary objective of the organisation was export promotion in its initial years. Later, with the establishment of Uttar Pradesh Export Corporation Ltd. (UPECL) on December 15, 1971, all the activities pertaining to export promotion was transferred to UPECL.

The corporation has also been entrusted with the responsibility for safeguarding and promoting the interests of the craftsmen and artisans. With the support of financial aid from Union/State Government, UPHDMCL is working for their welfare by creating adequate employment opportunities and generating sufficient income for the artisans in the handicraft/handloom sectors of the state. In order to provide exposure to craftsmen in the state, the corporation organizes Craft Bazaars and exhibitions, design learning

workshops to aid them with progressive skills and techniques. UPHDMC has also been entrusted with the responsibility of marketing and sale of the products under the “One District One Product (ODOP) scheme of GoUP. UPHDMC strives to be a premier organisation in sale of finest quality Indian Handicrafts and Handloom products sourced from skilled artisans, craftsmen and across the state of Uttar Pradesh. UPHDMC has also been designated as the marketing arm for sale of identified products under the “One District One Product” scheme of GoUP.

3. General Terms and Conditions:

3.1 Object:

Sealed Tenders are invited from reputed firms/ suppliers/ companies for supply of ODOP (UP) products to Uttar Pradesh Handicrafts Development and Marketing Corporation Ltd. (UPHDMC) for purpose of souvenir.

3.2 Description of Work:

The selected bidder shall arrange to supply the ODOP Products from the state of Uttar Pradesh as specified in Annexure -I of this Tender Document on or before 15th October 2022. The supplies effected after 15.10.2022 shall strictly not be accepted.

The selected bidder shall furnish an Affidavit to the effect that the products being offered for sale to Uttar Pradesh Handicrafts Development and marketing Corporation Ltd. (UPHDMC) have been compulsorily procured from artisans of Uttar Pradesh engaged in production of ODOP products.

Bids providing quotation for ALL the ODOP products from the state of Uttar Pradesh as detailed in Annexure-1 of this tender document shall only be considered for evaluation. Bids providing the quotations of the part of the ODOP products from the state of Uttar Pradesh as detailed in Annexure-1 of this tender document shall be rejected and not considered for the purpose of evaluation. Split bidding shall not be allowed under this tender document.

3.3 Bid document Fees:

Rs. 500/- (Rs. Five Hundred only) in the form of Bank Draft favouring Uttar Pradesh Handicrafts Development and Marketing Corporation Limited drawn on any scheduled commercial bank payable at Lucknow.

3.4 Earnest Money Deposit:

Rs. 30,000/- (Rs. Thirty Thousand only) in the form of Demand Draft favouring Uttar Pradesh Handicrafts Development and Marketing Corporation Limited drawn in any scheduled commercial bank payable at Lucknow.

3.5 Performance Security:

The Selected Bidder shall at its own expense furnish the Performance Security of Rs.75000/- (Rs. Seventy Five Thousand only) by way of Demand Draft in favour of Uttar Pradesh Handicrafts Development and Marketing Corporation Ltd.(UPHDMC) within three days from the date of issuance of LOA.

3.6 Execution of Agreement:

The Agreement shall be executed within 3 days of deposit of performance security. The Selected Bidder shall not be entitled to seek any deviation in the Agreement. If the Selected Bidder fails to submit the Performance Security as per clause 3.5 and fails to sign the Agreement, its EMD shall be forfeited and appropriated by the UPHDMC. In such an event, the UPHDMC may invite the Second Ranked Bidder for negotiations and may issue LOA to him.

Jurisdiction of courts shall be Lucknow only.

3.7 Disputes Resolution:

3.1.1 Amicable settlement:

The parties shall use their best efforts to settle amicably all disputes arising out of or in connection with this Agreement or the interpretation thereof. In the event of a dispute, differences or claim arises in connection with the interpretation or implementation of this agreement, the aggrieved party shall issue a written notice setting out the Dispute/differences or claim to the other party, parties shall first attempt to resolve such dispute through mutual consultation. If the dispute is not resolved as aforesaid within 15 days from the date of receipt of written notice, the matter will be referred for Arbitration.

3.8 Miscellaneous:

The Selection Process shall be governed by, and construed in accordance with, the laws of India and the Courts at Lucknow shall have exclusive jurisdiction over all disputes arising under, pursuant to and/or in connection with the Selection Process.

UPHDMC, in its sole discretion and without incurring any obligation or liability, reserves the right, at any time, to:

- (i) suspend and/or cancel the Selection Process and/or amend and/or supplement the Selection Process or modify the dates or other terms and conditions relating thereto;
- (ii) independently verify, disqualify, reject and/or accept any and all submissions or other information and/or evidence submitted by or on behalf of any Bidder.

It shall be deemed that by submitting the Proposal, the Bidder agrees and releases UPHDMC, its employees, agents and advisers, irrevocably, unconditionally, fully and finally from any and all liability for claims, losses, damages, costs, expenses or liabilities in any way related to or arising from the exercise of any rights and/or performance of any obligations hereunder, pursuant hereto and/or in connection herewith and waives any and all rights and/or claims it may have in this respect, whether actual or contingent, whether present or future.

4. Bidder's Minimum Eligibility Criteria:

The bidder shall fulfill all of the following minimum eligibility criteria independently on date of submission of bid:

SL No	Criteria	Supporting documents to be submitted
1.	The bidder should: i) be firm/supplier/company incorporated in India under the Companies Act, 1956 or Companies Act, 2013 and subsequent amendments thereto or a partnership Agency registered under LLP Act, 2008/Indian Partnership Act, 1932 or a proprietorship Agency ii) have a valid PAN CARD iii) have valid registration of GST iv) have been operating for the last three (3) years in India.	1. Certificate of Incorporation/ Registration/ Copy of Partnership deed or any other document to prove proprietorship 2. Copy of Pan Card 3. Copy of GST Registration
2.	Experience Criteria: The Firm/ supplier/ company should have an experience in dealing with Handicraft and Handloom items/ ODOP products along with Food processing for at least last three FYs.	Copy of the Balance Sheets and Profit & Loss accounts of Last Three FYs duly certified by CA to be submitted.
3.	Turnover Criteria: Minimum Average Turnover of the firm/supplier/company in last three FYs should not be less than Rs. 5,00,000/- (Rs. Five Lacs only).	Copy of the Balance Sheets and Profit & Loss accounts of Last Three FYs duly certified by CA to be submitted.
3.	Firm/ supplier/company must not be blacklisted/terminated/ debarred by any State/ Central Government departments or their agencies	Selected bidder shall submit an Affidavit by the authorized signatory to the effect that the firm/supplier/company is not blacklisted/ terminated/ debarred by any state/ Central Govt. Department. False certification and/ or nondisclosure will lead to forfeiture of the EMD and disqualification from the evaluation process a blacklisting by the State of UP.

5. Evaluation of proposal:

Each bidder meeting the Minimum Eligibility Criteria shall be evaluated on the basis of the price quoted for the individual product baskets that shall be procured under this tender document as per List as per Annexure-1 of this tender document. The bidder quoting the least cost of the product of the specified description and quality as per Annexure-1 of this tender document shall be awarded the contract. Bids providing quotation for ALL the ODOP products from the state of Uttar Pradesh as detailed in Annexure-1 of this tender document shall only be considered for evaluation. Bids providing the quotations of the part of the ODOP products from the state of Uttar Pradesh as detailed in Annexure-1 of this tender document shall be rejected and not considered for the purpose of evaluation. Split bidding shall not be allowed under this tender document.

Appendix I:
Letter of Proposal

(On Bidder's letter head)

Dated:

The Managing Director,
U.P. Handicrafts Development and Marketing Corporation Ltd. (UPHDMC)
Ground Floor, Niryat Bhawan 8, Cantt Road, Qaiserbagh
Lucknow, Uttar Pradesh 226001

Sub: Selection of

Dear Sir/ Madam,

1. With reference to your Tender document dated....., we, having examined the Bidding Documents and understood their contents, hereby submit our Proposal for the aforesaid Assignment. This proposal is unconditional.
2. All information provided in the Proposal and in the Appendices, is true and correct.
3. This statement is made for the express purpose of qualifying as a Bidder for undertaking the Assignment.
4. We shall make available to the UPHDMC any additional information it may find necessary or require supplementing to authenticate the Bid.
5. We acknowledge the right of the UPHDMC to reject our Proposal without assigning any reason or otherwise and hereby waive our right to challenge the same on any account whatsoever.
6. We certify that we have neither failed to perform on any contract, as evidenced by imposition of a penalty or a judicial pronouncement or arbitration award, nor been expelled from any project or contract nor have had any contract terminated for breach on our part nor blacklisted by any state/ central Government or their agencies including Central/State Level Public Enterprises.
7. We declare that:
 - A. We have examined and have no reservations to the Bidding Documents, including any Addendum issued by the UPHDMC.
 - B. We do not have any conflict of interest in accordance the Tender document;
 - C. We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, as defined in the tender document, in respect of any tender issued by or any agreement entered into with the UPHDMC or any other public-sector enterprise or any government department, Central or State; and
 - D. We hereby certify that we have taken steps to ensure that in conformity with the provisions of the tender document no person acting for us or on our behalf has engaged or will engage in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.
8. We understand that UPHDMC may cancel the Bidding Process at any time and that UPHDMC is neither bound to accept any Proposal that UPHDMC may receive nor to invite the Bidders to Bid for the Assignment, without incurring any liability to the Bidders, in accordance with the tender document.
9. We declare that we are not a Member of any other Agency submitting a Proposal for the Assignment.

10. We certify that in regard to matters other than security and integrity of the country, we have not been convicted by a Court of Law or indicted or adverse orders passed by a regulatory authority which could cast a doubt on our ability to undertake the Assignment or which relates to a grave offence that outrages the moral sense of the community.

11. We further certify that in regard to matters relating to security and integrity of the country, we have not been charge-sheeted by any agency of the Government or convicted by a Court of Law for any offence committed by us or by any of our Associates.

12. We further certify that no investigation by a regulatory authority is pending either against us or against our Associates or against our CEO or any of our Directors/ Managers/ employees.

13. We undertake that in case due to any change in facts or circumstances during the Bidding Process, we are attracted by the provisions of disqualification in terms of the guidelines referred to above, we shall intimate the UPHDMC of the same immediately.

14. We hereby irrevocably waive any right which we may have at any stage at law or howsoever otherwise arising to challenge or question any decision taken by the UPHDMC in connection with the selection of the Bidder, or in connection with the Bidding Process itself, in respect of the above-mentioned Assignment and the terms and implementation thereof.

15. In the event of our being declared as the successful Bidder, we agree to execute an Agreement in accordance with the draft that has been provided to us prior to the Proposal Due Date/Bid Submission Closing Date. We agree not to seek any changes in the aforesaid draft and agree to abide by the same.

16. We have studied all the Bidding Document carefully. We understand that except to the extent as expressly set forth in the Agreement, we shall have no claim, right or title arising out of any documents or information provided to us by the UPHDMC or in respect of any matter arising out of or concerning or relating to the Bidding Process including the award of Concession.

17. The charges have been quoted by us after taking into consideration all the terms and conditions stated in the tender , draft Agreement.

18. We offer an EMD of Rs. 30,000/-to the UPHDMC in accordance with the tender document.

19. The EMD in the form of a Demand Draft will be separately delivered before the bid submission end date and time.

20. We agree and understand that the Proposal is subject to the provisions of the Bidding Document. In no case, we shall have any claim or right of whatsoever nature if the assignment is not awarded to us or our Proposal is not opened/ rejected.

21. We agree and undertake to abide by all the terms and conditions of the tender document.

In witness thereof, we submit this Proposal under and in accordance with the terms of the TENDER DOCUMENT.

Date:

Place:

Yours faithfully,

(Signature of the Authorized signatory)

(Name and designation of the of the Authorized signatory)

Name and seal of Bidder

Appendix - II
Particulars of the Bidder

1. Name of the Bidder:
2. Registered Office:
3. Date of Incorporation:
4. Constitution of Bidder Agency:
5. GSTIN (Copy to be enclosed):
6. PAN (Copy to be enclosed)
7. Details of contact persons:
8. Details of the empanelled artisans;
9. Any_other details

Appendix – III
Financial Proposal

Sn. No.	Category of ODOP Product Basket	Basic Price	Quantity*	Net Price	GST	Total Price (inclusive of GST)
1	Category A		100			
2	Category B		100			
3	Category C		100			

*Quantity of each ODOP Product Basket may increase or decrease by 25%. The bidder to ensure to make necessary provision for the same while submission of the bid.

Annexure 1:
List of Specified products with details

Category A Basket: 100 Pieces					
SNo.	Product Description	Dimensions			Weight (Grams)
		L	B	H	
1	Silk Fabric Toran (Varanasi/Azamgarh/Lalitpur)	99	17	67	67
2	Chikankari Potli (Lucknow)	18	Standard Size	25.5	12
3	Jaggery Burfi (Muzaffarnagar/Ayodhya/Lakhimpur Kheri)	8.4	6.3	8.4	250
4	Pair of Brass Kerala Diya (Mirzapur/Sant KabirNagar/Mirzapur/Moradabad/Aligarh/Mahoba)	8.3	Standard Size	18	175
5	Brass Pooja Bell (Etah)	4	Standard Size	11.2	96
6	Terracotta Dhuni with Incense Cones (Gorakhpur)	12	9	4.5	194
7	Kamal T-Light wood Block (Pilibhit/RaiBareilly/Saharanpur/Varanasi/Basti/Bijnore/Chitrakoot)	10	12.5	3	178
8	Ceramic Diffuser (Bulandshshr)	8	9.5	10	337
9	Attar (Kannauj)	3	3	9	15ml

10	Marble Inlay Coaster Set (set of 6 pieces) (Agra)	3	Standard Size	Standard Size	Standard weight
11	Tie/ Pocket Square/ Cufflinks (Varanasi/Azamgarh/Lalitpur)	Stand ard Size	Standard Size	Standard Size	Standard weight
12	Lacquerware Coaster Set (set of 6 pieces) (Varanasi)	Stand ard Size	Standard Size	Standard Size	Standard weight
13	Cardboard Box of 1.5mm with coloured handmade paper(120 gsm) pasted for printing and branding on box* (Jalaun) *Boxes should be manufactured keeping in mind the quality and strength of the boxes which may sustain the weight of the products placed inside the box aesthetically so that no damages takes place.Boxes should be designed to highlight the spirit of ODOP branding.	40	47	14	Standard weight

*Quantity of each ODOP Product Basket may increase or decrease by 25%. The bidder to ensure to make necessary provision for the same while submission of the bid.

Category B Basket: 100 Pieces					
SNo.	Product Description	Dimensions			Weight (Grams)
		L	B	H	
1	Pair of Lacquerware Kalash Toran (Varanasi)	47.5	6	Standard size	158
2	Wooden Tree of Life Wall Décor (Pilibhit/RaiBareilly/Saharanpur/Varanasi/Basti/Bijnore/Chitrakoot)	30	Standard size	Standard size	561
3	Gaura Stone Coaster Set (set of 6 pieces) (Mahoba)	10.5	Standard size	4	577
4	Chikankari Potli (Lucknow)	35	Standard size	Standard size	13
5	Jaggery Burfi (Muzaffarnagar/Ayodhya/Lakhimpur Kheri)	8.4	6.3	8.4	250
6	Brass Laxmi Statue (Mirzapur/Sant KabirNagar/Mirzapur/Moradabad/Aligarh/Mahoba)	8.5	5	4.5	304
7	Brass Ganeshji Statue (Mirzapur/Sant KabirNagar/Mirzapur/Moradabad/Aligarh/Mahoba)	10.5	6.5	4.5	428
8	Cardboard Box of 1.5mm with coloured handmade paper(120 gsm) pasted for printing and branding on box* (Jalaun) *Boxes should be manufactured keeping in mind the quality and strength of the boxes which may sustain the weight of the products placed inside the box aesthetically so that no damages takes place.Boxes should be designed to highlight the spirit of ODOP branding.	45	31	10	Standard Weight

*Quantity of each ODOP Product Basket may increase or decrease by 25%. The bidder to ensure to make necessary provision for the same while submission of the bid.

Category C Basket: 100 Pieces					
SNo.	Product Description	Dimensions			Weight (Grams)
		L	B	H	
1	Brass Hammared Urli (Mirzapur/Sant KabirNagar/Mirzapur/Moradabad/Aligarh/Mahoba)	21	25	7.5	460
2	Pair of CeramicT- Light Holder (Bulandshahr)	7	Standard Size	2.5	200
3	Pair of Terracotta Subh- Labh Wall Décor (Gorakhpur)	15.5	11.5	Standard Size	322
4	Chikankari Potli (Lucknow)	35	Standard Size	Standard Size	13
5	Pair of Lacquerware Kalash Toran (Varanasi)	47.5	6	Standard Size	139
6	Jaggery Burfi (Muzaffarnagar/Ayodhya/Lakhimpur Kheri)	8.4	6.3	8.4	Standard weight
7	Cardboard Box of 1.5mm with coloured handmade paper(120 gsm) pasted for printing and branding on box* (Jalaun) *Boxes should be manufactured keeping in mind the quality and strength of the boxes which may sustain the weight of the products placed inside the box aesthetically so that no damages takes place.Boxes should be designed to highlight the spirit of ODOP branding.	35.5	35	7.5	Standard weight

*Quantity of each ODOP Product Basket may increase or decrease by 25%. The bidder to ensure to make necessary provision for the same while submission of the bid.

Annexure 2:

Affidavit Cum Undertaking

We, M/s _____ having its office at _____ do hereby solemnly affirm and undertake that:

We shall offer for sale to Uttar Pradesh Handicrafts Developments and Marketing Corporation Limited (UPHDMC) the ODOP (UP) products manufactured and produced solely by the artisans of the state of Uttar Pradesh.

We undertake that the firm/ supplier/ company has not been blacklisted/ terminated/ debarred by any state/ Central Govt. Department.

We further confirm that we are fully aware and acknowledge the right of the UPHDMC to reject our Proposal in case the declaration as stated is found to be untrue or otherwise and hereby waive our right to challenge the same on any account whatsoever.

We, _____ do hereby verify and declare that the contents of this affidavit are true and correct to the best of our knowledge and belief, that no part of it is false and that nothing material has been concealed therefrom.

Witness:

Deponent

- 1.
- 2.

Annexure 3:
Draft Agreement

This agreement is made this ____ day of _____ 2022 at _____ between _____ (name of the “selected bidder”) through the bidding process against the tender document dated _____ for **“Supply of ODOP Products from the state of Uttar Pradesh for Souvenirs”** referred to as the “First Party”, which expression shall include his heirs, executors and administrators/ their successors and Managing Director, Uttar Pradesh Handicrafts Development and Marketing Corporation Limited (UPHDMC) referred to as the “Second Party” hereinafter include his successors and assignees.

That WHEREAS the First Party will make available the ODOP (UP) products for souvenirs for sale to Uttar Pradesh Handicrafts Development and Marketing Corporation Limited (UPHDMC) in accordance with all the terms and conditions contained in the tender document dated _____ and also the terms and conditions contained in the subsequent corrigendum and Letter of Award/ Work Orders to be issued by the Second Party to First Party and the same shall be binding on the First Party and shall be the integral part of this agreement.

IN WITNESS THEREOF THE ABOVE MENTIONED PARTIES HAVE PUT THEIR SIGNATURES ON THIS _____ DAY OF _____ TWO THOUSAND AND TWENTY.

Authorised Signatory of “First Party”

Authorised Signatory of “Second Party”

Signature:

Signature:

Name and Address

Name and Address: